

**Notes from the:  
East Portland Neighborhood Office Advisory Committee  
Direct Funding Support Proposal Committee**

Tuesday, June 23, 2015, 1 - 3 PM  
East Portland Neighborhood Office; 1017 NE 117th Ave

**Attendance:** Annette Stanhope, Arlene Kimura, Lori Boisen, Mary Nelson, Richard Kiely, Ron Glanville, Tom Badrick, Tom Lewis, David Hampsten  
Unable to attend: Bridget Bayer, Rick Paul, Mingus Mapps, Violet Pascoe  
Staff: Eliza Lindsay, Kari Koch, Richard Bixby  
Facilitators: Theresa Logan, Keela Johnson; Resolutions Northwest

**Co-created Space for the meeting:**

1. Listen to understand
  2. Speak respectfully
  3. Be open to negotiation(s)
- \*Let's have a good spirit and productive meeting\*

**In reference to how other coalition offices are handling their budget approval process:**

- How are other coalition offices doing this?
  - They operate under the same ONI goals
  - They're not making this change:
    - *Their Governing Boards don't have diverse community representation.*
    - *They provide no direct funding to neighborhood association or other community organizations beyond small grants*
  - Staff are reaching out to other community organizations.

**Concerns and Suggestions for Direct Funding Support:**

- Neighborhood Association Allotments: *People have already made plans with expected money*
- National Night Out expenses? *Reimbursements typically given in the fall anyway*
- Document other contributions – cash/volunteer hours?
  - *New reporting will help capture this.*
  - *Already happening for some programs*
  - *Recognize some neighborhood association have limited capacity*
- Not all allotments go to events; some communities use them for newsletter(s) or other activities.
- Cut allotments based on Advisory Committee participation, rather than across the board?
  - *Something to consider for next year, for this year we will stick with 25% cut across the board*
- Concern about missing stakeholders (Powellhurst-Gilbert, Argay and Lents neighborhood associations):
  - There have been a lot of emails
  - It may make it difficult to raise funds
  - Lents may 'block' other EPNO requests to the city

- What if these stakeholders show up at the Advisory Committee meeting with red card?
- Don't exclude; we need them at the table for input.
- Current policy is that new Advisory Committee members need to go through orientation before joining the group. New people who walk into the meeting will be guests.

### **Proposal:**

- Concerns with option A:
  - Missing stakeholders
  - Cut in neighborhood association allotments when planning has already begun
  - Suggest any savings from the entire budget go to current groups fund if available prior to March 1
- Option B - several blocks; not appropriate at this time
- Consensus to pass Option A to the Advisory Committee
  - Have clarification on budgeting and reporting requirements
  - Make sure the requirements don't assume an event focus
  - Acknowledge it is difficult to get information about activities
  - Acknowledge the needs of struggling neighborhood associations

### **Next Steps for budget:**

- Bring a revised proposal (***funding option A***) back to full Advisory Committee.
- 'Announcement List' will be notified of meeting in addition to Advisory Committee
- Follow up with Eliza with concerns about reporting requirements, forms and neighborhood association budgets
- Start thinking about next year's plan soon...(***Sept.***)

### **Needs:**

- List of Advisory Committee members and affiliations
- How to add new people to the Advisory Committee?
- All parties to attend meetings; Hard to divide funds without all stakeholders being present
- Check-in with other stakeholders about reducing the budget for printing, etc.

### **General Comments:**

- Neighborhood Associations have evolved since the beginning of the public support. Now are doing community projects and events as well as civic engagement
- Could we get additional funding from other bureaus?
- Membership of AC needs definition
- Website could be used for communication? Advisory committee decisions?
- Encourage leveraging of funds

Submitted by Keela Johnson and Richard Bixby