

November 8th, 2018:

Attendees: Sabina Urdes, Robert Schultz, Marci Addy, Alan Linhares, Leisel Wehmuller, Ray Hites, Edward Marihart **Guests:** Tom Badrick, Arlene Kimura. **Absent:** Sarah Wines, Nick Christensen, Katie Penna

Note-taker: Marci

Time-keeper: Alan

-- 6:30 PM meeting called to order

6:30 PM Introductions

6:48 PM Review Materials: Packet. Street roots, handout for resources for neighborhood coalition

6:51 PM Sabina moves to approve minutes from October Meeting, Robert seconds motion. 6 in favor, 1 abstains (Ed)

1. **Committee reports:**

Treasurer/Finance

6:53: Checking \$1,266.15, Savings \$11,965 = Total \$13,231.15

Recent transactions: neighborhood allotment deposit \$1,565.73

Checking transactions: \$50 childcare, \$75 childcare, \$58.99, \$81.76 PGE Lents monuments

One payable: CT12 Charitable Activity section to Oregon Dept of Justice, Extension request was approved, file before Nov 15. Extension requested because Neighborhood office did not provide accurate information on LNA cleanup in 2017 .

Discussion of childcare budget: has been higher because meetings have gone longer.

Discussion of whether we should pre-approve annual childcare in a formal budget put together by finance committee. Sabina suggests childcare can end after 2 hours; childcare employee can return children to parents at that time. Timekeeper can let parents know when 2 hours is over; parents can pick their children up at that time to avoid going over 2 hour/\$50 budget. Ray says childcare provider should submit a W9, possible 1099 if earning \$600 or more year.

Leisel requests that we review funds that are coming into neighbor association, as there are numerous new board members.

Sabina has submitted all required forms for insurance and allotment: EPN membership form, insurance form, activities form, allotment form.

In March 2018, the LNA board approved a budget for food for general meeting of \$300. Sabina submitted invoice for meal from previous general meeting.

Sabina moves to approve \$100 for each of the next three general meetings to pay for light refreshments. Robert seconds the motion. Motion is approved unanimously.

Public Safety

7:10 PM

Neighborhood Emergency Team – Robert requests time at November general meeting to introduce to neighborhood

We own a Copper Penny sign: discussion whether to liquidate or move to new location. Robert to look into options of liquidating, auctioning, etc. and will bring information to next meeting.

Robert suggests obtaining new website. Sabina mentions website falls under communications committee.

Robert suggests purchasing the PA items we are currently borrowing, as it is out of the way to pick up or return. Arlene mentions the PA system is important for older members or hard-of-hearing members, and maintenance can be costly if owned rather than borrowed. Emphasizes the importance of the equipment, but we need to work out the details: maintenance, storage, and so forth. Sabina recommends a camera purchase. Robert will gather cost information.

Facebook: Robert suggests all board members have access to Facebook, stating there have been communication issues in the past. Marci discusses the value of clear, consistent communication among all members. Sabina has a draft agreement in packet. Board will review draft and vote at January board meeting. Sabina discusses inconsistencies on the Facebook page last year regarding what was allowed and what was not. Alan mentions disabling comments by community, but there has been push back from the community: the idea of social media is to be able to respond and converse, not just to present information. Ray discusses the importance of decisions being made at official board/general meetings, not online.

Robert would like to form a public safety committee. Events would need to be approved formally by board. Robert has two events in mind that do not cost money. Ray indicates it is best practice to bring events to the board and general membership to get approval if the association would like to be involved. We will discuss specifics of the events later in today's meeting during Roadmap for Meetings and Activities.

7:33 PM Robert moves to form Public Safety Committee (Robert as chair, Alan as member), Ed seconds. Board unanimously approves. As committee chair, Robert will present information to the board regarding committee discussions as needed.

Bylaws

7:35 PM Look at proposed changes to Bylaws. Draft has been distributed to the public to elicit feedback. Board members will gather feedback on changes, meet for Bylaw committee meeting to finalize changes, and vote on as board in January for approval at general meeting in January. Board members should come to the bylaw committee meeting prepared with comments and feedback. Bylaw committee meeting date to be determined.

7:43 PM Discussion of potential new Treasurer, who is not present. We will move to vote after meeting Brian Moore.

2. Roadmap of Meetings and Activities

Guests: Arlene and Tom from East Portland Neighborhood office

7:44 PM Arlene and Tom present ideas on potential activities and grants

Tom gives presentation on grant ideas through Prosper Portland

1. Lents Green Wall (plants on wall) - due in week and a half
 - a. Foster Feed as a potential location
 - b. Do as an event, use part of the grant to design with input from the public
 - c. Look at examples: industrial, slogan or logo either separate (over) greenery or worked in with multi-color plants.
 - d. Must know location to apply for grant

2. Potential grant fund for accessibility: could possibly be used for PA equipment

Be mindful of deadlines. LNA can receive funds from multiple sources to put together for larger projects. Make Lents unique, local community.

Board members float the idea of forming a funding committee, focused on obtaining grants and other funds.

8:01 PM Other options for monthly meetings:

1. Community Clothing Closet (December coat drive? – reduce, reuse, recycle grant potential)
2. Neighborhood bike/walk tour (May?)
3. Lents Activity Center
4. Class/workshop: “Interrupting Hate in Public Spaces”

December event: discussion of reuse recycle event.

8:14 PM Alan moves to cancel December general meeting on Christmas Day, Dec 25, 2018. Sabina seconds. Approved unanimously.

8:16 PM Sabina moves to hold reuse/recycle event in December pending logical details and availability of funding, spearheaded by Sabina. We will know if funding is approved next week. Motion approved unanimously.

Due to time restrictions today, Alan proposes a separate work session to discuss a layout for next year's activities. Ed suggests combining this work session with the upcoming bylaw review meeting. Members agree.

Sabina spoke to Lents Activity Center about improving appearance. They are supportive, but have not been successful obtaining grants.

Sabina discusses the possibility of bringing in a speaker for a "Interrupting Hate in Public Spaces" workshop for board members to promote awareness and leadership in those circumstances. \$1600 for up to 40 people. To be determined.

3. Review Agenda for November general meeting:

- Remove bylaw presentation and vote (20 minutes)
- Add NET presentation to beginning of meeting (5 minutes)
- If we cannot hold board work session before Nov 27, change "Present Goals and strategies" to presentation about December reuse/recycle event.
- As part of goals and strategy presentation, invite members to join committees.

8:32 Meeting Adjourned

Action Items:

- Robert to research options for Copper Penny sign, cost of PA and/or camera
- Board members will review proposed bylaw changes before the bylaw meeting.
- January board meeting: motion for approval of social media access
- January board meeting: motion to approve new bylaws
- January general meeting: motion to approve new bylaws
- Determine date for funding/bylaw work session